

Application for Part-time Employment

Department of Leisure Services - Aquatics

SECTION I – APPLICANT INFORMATION

Name:		LSS ID #:	RC ID#:				
Address:		Preferred Phone Number:					
City:	Postal Code:	Email Address:					
Day(s) & time(s) available to work: (Please check all appropriate boxes)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	Early AM 5:30-8 am						
	Daytime 8am-4pm						
	Afternoon 4-8pm						
	Evenings 8-10:30pm						

SECTION II – STATUTORY HOLIDAY PAY

Based on job requirements and operational needs, there may be occasions when you will be required to work on statutory holidays; do you agree to do so if scheduled? Yes No

In accordance with the Employment Standards Act, the Town currently provides employees who are required to work on statutory holidays with public holiday pay at time and one half regular earnings. By signing the space in section V, you are confirming that you would like to receive paid holiday pay at time and one half as opposed to having a day off in lieu of working the public holiday if you are required to work on a statutory holiday.

SECTION III – QUESTIONNAIRE

Yes	No	Are you legally eligible to work in Canada and hold a valid Social Insurance Number?
Yes	No	Will you be the age of 15 or older prior to commencement of employment with the Town?
Yes	No	Are you presently employed in any other position by the Town of BWG? If you answered yes, please state your position and location: _____
Yes	No	Do you have any family members currently working for the town of Bradford West Gwillimbury or as a member of Council? If you answered yes, please indicate who the individual is and their relation to you: _____
Yes	No	As a condition of employment you will be required to submit a Vulnerable Sector Screening. Will you agree to submit one when requested? (Please note, all costs associated with this requirement are the responsibility of the applicant).
Yes	No	This position requires that the applicant maintain a standard level of physical fitness and work only when fit to do so. Are you able to fill this requirement?

SECTION IV – POSITION & QUALIFICATIONS

Complete one application form for all Aquatic Positions of interest. Resumes must be included when applying.

Aquatic Attendant Age 15 or older		Assistant Instructor Age 15 or older		Lifeguard/Swim Instructor Age 16 or older			
Certification	Date of cert.	Certification	Date of cert.	Certification	Date of cert.	Certification	Date of cert.
Bronze Cross		Bronze Cross		Standard First Aid		Bronze Cross	
Standard First Aid		Standard First Aid		National Lifeguard		Water Safety Instructor	
		Water Safety Instructor				Lifesaving Instructor	
Additional Qualifications							
EFA Instructor		Coach Level 1		Competitive Swim Coach		Bronze Examiner	
Advanced Instructor		Coach Level 2		AST		First Aid Examiner	

We thank all applicants for their interest, however only those being considered for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act and will only be used for candidate selection. The Town of Bradford West Gwillimbury is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code.

SECTION V – SIGN OFF

I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name may be removed from consideration, or any potential or actual employment with the Town of Bradford West Gwillimbury may be terminated.

Candidate (printed name):	Signature:	Date:
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Please submit all completed applications and resumes to Human Resources
 100 Dissette St, Unit 4 Box 100, Bradford, Ontario L3Z 2A7 Fax: 905-775-8633 or email hr@townofbwg.com
 More information online at http://www.townofbwg.com/twnsrv/emp_opp